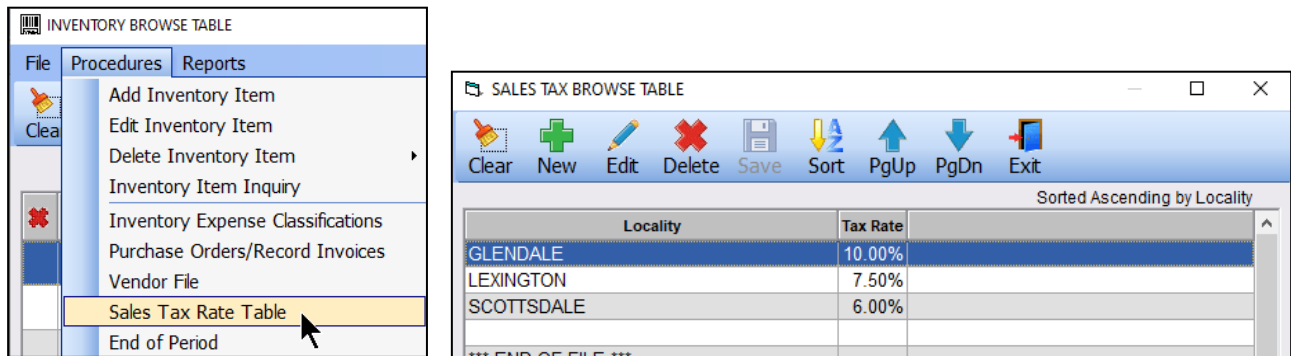


What's New in TRIMS 21

Inventory & Purchasing – Sales Tax Calculations

In order to have TRIMS Grounds Management Software® calculate Sales Tax correctly you MUST follow these setup procedures:

1. Create Sales Tax Rate Table and add Localities and Tax Rates.

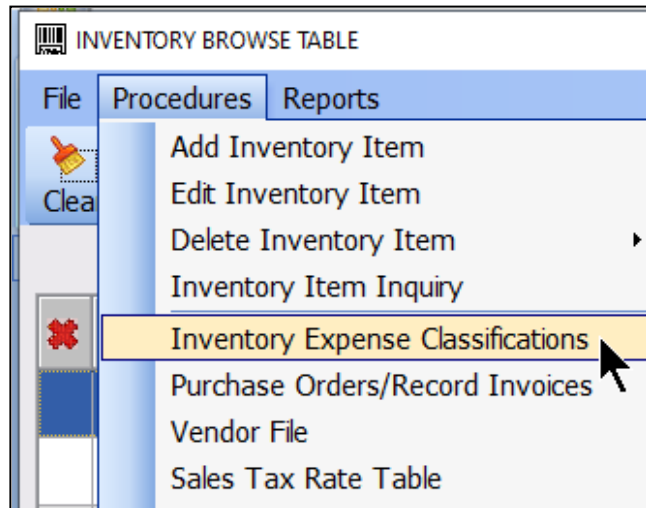


2. Add Tax Locality to each taxable Vendor

In this example we've Selected NAPA in Scottsdale for 6% and AGRICHEM in Glendale for 10%

The image shows the 'VENDOR - ADD/EDIT/DELETE' window. The 'Vendor Code' is 'NAPA' and the 'Tax Locality' is 'SCOTTSDALE 6.00%'. The 'Name' is 'NAPA AUTO PARTS' and the 'Address' is '1330 S SCOTTSDALE ROAD'. The 'City/State' is 'SCOTTSDALE, AZ' and the 'Zip' is '85251'. The 'Contact' is 'LEM FORSMAN'. The 'Cell' is '() - - - -', the 'Fax' is '(602) 790-4366', and the 'Terms' are 'NET 10'.

3. Select Classifications of Inventory that are Taxable



Settings shown on this example are as follows:

Equipment Repair Parts (Class ER) are Taxable. Parts Cost as well as Sales Tax is charged to Budget Account 3010-00


Fertilizers & Nutrients (Class FER) are Taxable. Item Cost is charged to Budget Account 4040-00 and Sales Tax is charged to Budget Sales Tax Account 2500-00 (Class TAX)

Even though a Vendor may have a Sales Tax Rate defined, Tax will not be applied to purchases of items in Non-Taxable Classifications (Taxable=N)

INVENTORY EXPENSE CLASSIFICATION BROWSE TABLE						
Class	Type	Chg	Taxable	Use Tax Account	Charge To	
BM	N	P	N	N	3030-00	BUILDING MAINTENANCE
COM	N	P	N	N	2200-00	COMMUNICATIONS
ER	I	P	Y	N	3010-00	EQUIPMENT REPAIRS
FER	I	P	Y	Y	4040-00	FERTILIZERS & NUTRIENTS
FP	N	P	N	N	2400-00	FREIGHT & POSTAGE
FUN	I	P	N	N	4010-00	FUNGICIDES
GM	N	P	N	N	3020-00	GROUNDS MAINTENANCE
HER	I	P	N	N	4020-00	HERBICIDES
IRR		P	N	N	5010-00	SYSTEM PARTS
PES	I	P	N	N	4030-00	PESTICIDES
PET	F	P	N	N	3010-00	EQUIPMENT REPAIRS
TAX	N	P	N	N	2500-00	STATE SALES TAX
TWPR	N	P	N	N	5030-00	WELL & PUMP REPAIR

Here are some examples of Purchase Orders and Budget Accounts

Purchase of Air Filter and Seal (Both Taxable) and Oil Spill Absorbent (Non Taxable Building Supply) - 10% Tax Rate Vendor

TRIMS 1234 Main Street Anytown, KS 98765 (555) 122-4567			PURCHASE ORDER			Date: 4/15/2021 PO#: 10020					
NAPA AUTO PARTS 1330 S SCOTTSDALE ROAD SCOTTSDALE, AZ 85251			Cust No: Phone: (602) 788-6689 Fax: (602) 790-4366		Need By: ASAP Ship Via: WILL CALL Terms: NET 10 Ordered By: Invoice #:						
Our Number	Vendor Part No.	Account	Ordered	Received	Unit	Description	Size	Taxable	Unit Price	Order Amount	Recv Amount
AF-100		3010-00	6.00	4.00	EA	AIR FILTER		X	25.00	150.00	100.00
OSA		3030-00	1.00	1.00	EA	OIL SPILL ABSORBENT			12.00	12.00	12.00
WS-202		3010-00	2.00	2.00	EA	SEAL, TOYOTA AXLE		X	10.00	20.00	20.00
*TAX-ER		3010-00	1.00	1.00	TAX	SALES TAX - CLASS ER					12.00
Total										\$182.00	\$144.00


Since **Class ER** was **Taxable** but **Use Tax Account** was set to "N" the sales tax on parts in this classification (\$12.00) was included in Parts Cost.

Account No: <input type="text" value="3010-00"/>	Current Period: <input type="text" value="April - 2021"/>					
Description: <input type="text" value="EQUIPMENT REPAIRS"/>	<input type="checkbox"/> Show All Open Orders					
Date	Description	Reference	Invoice	Source	Status	Amount
4/15/2021	NAPAAUTO PARTS	10020		0		\$132.00
4/15/2021	NAPAAUTO PARTS	10020		0	Open	\$50.00

There was no tax on Oil Spill Absorbent and only cost of the product was charged to the Building Maintenance Budget Account.

Account No: <input type="text" value="3030-00"/>	Current Period: <input type="text" value="April - 2021"/>					
Description: <input type="text" value="BUILDING MAINTENANCE"/>	<input type="checkbox"/> Show All Open Orders					
Date	Description	Reference	Invoice	Source	Status	Amount
4/15/2021	NAPAAUTO PARTS	10020		0		\$12.00

Purchase of Fertilizer (Class FER) Taxable and Use Tax Account - 10% Tax Rate Vendor

TRIMS 1234 Main Street Anytown, KS 98765 (555) 122-4567			PURCHASE ORDER Date: 4/15/2021 PO#: 10022								
AGRICULTURAL CHEMICALS 1000 COMMERCIAL DRIVE SUITE 409 PHOENIX, AZ 85010			Cust No: Phone: (602) 569-8090 Fax: (602) 569-8099			Need By: ASAP Ship Via: BEST WAY Terms: NET 30 Ordered By: Invoice #:					
Our Number	Vendor Part No.	Account	Ordered	Received	Unit	Description	Size	Taxable	Unit Price	Order Amount	Recv Amount
F-22-0-16		4040-00	6.00	6.00	BAG	FERTILIZER 22-0-16	50#	X	14.85	87.90	87.90
F-25-15-5		4040-00	2.00	2.00	BAG	FERTILIZER 25-15-5	50#	X	18.00	36.00	36.00
TAX.		2500-00	1.00	1.00	TAX	BUDGET TAX ACCOUNT					12.39
Total										\$123.90	\$136.29

Since **Class FER** was **Taxable** and **Use Tax Account** was set to "Y" the sales tax on Fertilizers in this classification (\$12.39) was charged to the Sales Tax Budget Account. Fertilizer items were charged to the 4040-00 Fertilizer Account.

Account No: <input type="text" value="4040-00"/>	Current Period: <input type="text" value="April - 2021"/>					
Description: <input type="text" value="FERTILIZERS & NUTRIENTS"/>	<input type="checkbox"/> Show All Open Orders					
Date	Description	Reference	Invoice	Source	Status	Amount
4/15/2021	AGRICULTURAL CHEMICALS	10022		0		\$123.90

Account No: <input type="text" value="2500-00"/>	Current Period: <input type="text" value="April - 2021"/>					
Description: <input type="text" value="STATE SALES TAX"/>	<input type="checkbox"/> Show All Open Orders					
Date	Description	Reference	Invoice	Source	Status	Amount
4/15/2021	AGRICULTURAL CHEMICALS	10022		0		\$12.39


Inventory & Purchasing - Purchase Order Printing Format

There are now (3) options for printing a Purchase Order from the PO Browse Table and the PO Add/Edit Screen.

- Print Original Order
- Print Items on Back-Order
- Print Qty Ordered and Qty Received

Print Options

Print Original Order
 Print Items on Back-Order
 Print Qty Ordered and Qty Received

TRIMS 1234 Main Street Anytown, KS 98765 (555) 122-4567			PURCHASE ORDER				Date: 03/03/2021 PO#: 10024				
NAPA AUTO PARTS 1330 S SCOTTSDALE ROAD SCOTTSDALE, AZ 85251			Cust No: Phone: (602) 788-6689 Fax: (602) 790-4366		Need By: Ship Via: Terms: NET 10 Ordered By: Invoice #:						
Our Number	Vendor Part No.	Account	Ordered	Received	Unit	Description	Size	Taxable	Unit Price	Order Amount	Recv Amount
AF-100		3010-00	1.00	1.00	EA	AIR FILTER		X	100.00	100.00	100.00
F-21-3-16		4040-00	10.00	10.00	BAG	FERTILIZER	50#	X	11.50	115.00	115.00
TAX-FER		4040-00	1.00	1.00	TAX	SALES TAX - CLASS FER					11.50
COMM		2200-00	1.00	1.00	EA	MOTOROLA RADIO REPAIR			12.00	12.00	12.00
TAX		2400-00	1.00	1.00	EA	MANUAL ENTRY SALES TAX			5.00	5.00	5.00
WS-202		3010-00	1.00	1.00	EA	SEAL, TOYOTA AXLE		X	8.75	8.75	8.75
TAX.		2500-00	1.00	1.00	TAX	BUDGET TAX ACCOUNT					10.88
Total										\$240.75	\$263.13
Ordered By:						Authorized By:					
Approved By:											

Personnel & Labor - Project/Labor Tracking – Hours Entry

Added Labor Activity Notes up to 120 character input field. These notes will print on the Employee Project/Labor Summary Report. (Notes are suppressed if Summary totals Only report option is selected).

Pay Period Ending Date: <input type="text" value="03/21/2021"/>		This Pay Period	
Employee: <input type="text" value="CHEKOV"/> <input type="text" value="PAVEL"/>	Regular: <input type="text" value="0.00"/>	Doubletime: <input type="text" value="0.00"/>	Other: <input type="text" value="0.00"/>
Seasonal <input type="checkbox"/> <input type="text" value="Hours Worked on - Fri 03/19/2021"/>	Overtime: <input type="text" value="0.00"/>	Total Hours: <input type="text" value="0.00"/>	
Mon 03/15/2021	Tue 03/16/2021	Wed 03/17/2021	Thu 03/18/2021
Fri 03/19/2021	▶		
Activity	Labor Activity Description	Hours	Dept.
CLU	3 CLUBHOUSE GROUNDS-PLANTING	3.00 R	0
	WO #	Equip.	
	0	0	
<input type="text" value="PLANTING NEW SPRING FLOWERS TO ADD COLOR AND HIGHLIGHT SOME AREAS."/>			<input type="button" value="Accept"/> <input type="button" value="Cancel"/>

03/19/2021 08:48		TRIMS EMPLOYEE PROJECT/LABOR SUMMARY PAY PERIOD S 03/21/2021 THRU 03/21/2021										
REPORTING FOR CHEKOV, PAVEL												
	WORK DAY	REG HOURS	REG RATE	REG COST	OT HOURS	OT RATE	OT COST	DT HOURS	DT RATE	DT COST	TOTAL HOURS	TOTAL COST
CLUBHOUSE GROUNDS PLANTING												
CHEKOV, PAVEL												
03/21/2021 03/19/2021 - [5]												
Note: PLANTING NEW SPRING FLOWERS TO ADD COLOR AND HIGHLIGHT SOME AREAS.												
EMPLOYEE TOTAL		3.00	7.50	22.50	0.00	0.00	0.00	0.00	0.00	0.00	3.00	22.50
TOTAL PLANTING		3.00	7.50	22.50	0.00	0.00	0.00	0.00	0.00	0.00	3.00	22.50
TOTAL CLUBHOUSE GROUNDS		3.00	7.50	22.50	0.00	0.00	0.00	0.00	0.00	0.00	3.00	22.50
PERIOD TOTAL		3.00	7.50	22.50	0.00	0.00	0.00	0.00	0.00	0.00	3.00	22.50

TRIMS Cloud – White Board Activities

Added option to allow tasks to be entered for Monday, Tuesday, etc. repeat cycle.

TRIMS Cloud - Labor Hours Entry

Changed Labor Hours Entry to add Editing capability as well as Equipment Used for task. Multiple Equipment items can also be added without extra hours for employee using Extra Equip option. Program maintains compatibility for V20 Cloud Server with iPhone and Web Browser Screen Formats.

Activity	Hours	R/E	Equip ID	Edit
CLUBHOUSE GROUNDS- MOWING & TRIMMING	2	R	M-100	Edit
IRRIGATION SYSTEM-REPAIR MAINLINE	1	R		Edit
PARK MAINTENANCE-REMOVE TRASH	4	R		Edit

First Previous Next Last
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