

# TRIMS RELEASE 14.0 – NEW FEATURES

## INVENTORY

An option has been added to print the **Inventory File Listing** as a standard report or convert Chemical Quantities in Inventory to either Pounds, Kilograms, Liters or Gallons as applicable when inventory units are Box, Case, Drum, etc.

If **Convert Chemical Stock Units** is selected the listing will report:

- All non-chemical items are printed without conversion
- All chemical items inventoried by OZ, GM, LB, KG, PT, QT, L, and GAL are printed without conversion
- Granular chemicals with Stock Units not included in standard units above will be reported as Pounds or Kilograms.
- Liquid chemicals with Stock Units not included in standard units above will be reported as Gallons or Liters.  
*(Note: Liquid chemicals must have the word LIQUID somewhere in the chemical Formulation Field)*

Report Options

Include Cross Reference List

Show Item Detail


Convert Chemical Stock Units

Specific Classifications

## EQUIPMENT

- **Work Order Parts Line Item:** If an Inventory Item was originally added to the Work Order with a unit cost of ZERO and there has been a unit price added to the Inventory Item since placed on the Work Order, the line item will be highlighted in **Blue Italic** so the user to go back and review pricing on Work Orders.

## CHEMICALS

- User can setup **Repeating Chemical Applications** on a Daily, Weekly, Monthly, or Annual basis to save on data entry. On the Chemical Application Log screen, locate the Application to be repeated, then click on the  tool.

Repeat Chemical Application

Start Date:

Repeat Frequency:   
 Daily   
 Weekly   
 Monthly   
 Annually

Repeat Every  Day(s)   
 End After  Occurrence(s)   
 End By

- **Sprayer Application Worksheet** now reports Percentage (%) of Concentration.

CHEMICAL PRODUCT AND FUNCTION		EPA REGISTRATION EPA ESTAB. NO.	RATE /1000	LOADS REQUIRED: .08 FULL LOAD MIX ( 200GAL)	% Conc.	AMOUNT USED
1. CURALAN (FUNGICIDE)		7969-62	2.00 OZ	400.00 OZ    3.13 GAL	1.56%	0.24 GAL
2. DITHANET/O FUNGICIDE (FUNGICIDE)		707-180	9.00 OZ	1800.00 OZ    14.06 GAL	7.03%	1.09 GAL
3. BLAZON (COLORANT/MARKER)		NOT REQUIRED	0.65 OZ	130.00 OZ    1.02 GAL	0.51%	0.08 GAL
				Water 181.80 GAL	Loads Applied:	

- **Nutrient Application Summary Report** gives (2) additional Product Selection options of **Specific Product Name** or **Application Reason**.

## PERSONNEL

- **NEW: Create Daily Work Schedules** procedure is used to build daily scheduled work assignments for individual employee(s) and/or work crews. Once a schedule has been created, the Daily Work Schedule can be printed to show work assignments for a specific Date, Project, Employee or Work Crew.

A **CLONE** function is also provided to copy the current Daily Work Schedule to the next pay period.

A **EXPORT** function will transfer the Daily Work Schedule to the **Enter Batch Hours & Activities** screen to record hours spent on those scheduled activities.

Monday - 03/17/2014			
Employee	Crew Name	Activity	Activity Description
CRUSHER, WESLEY J	GREENS CREW	GRN-0001	GREENS-TRIPLEX MOWING
ANDROID, DIGIDATA	GREENS CREW	GRN-0001	GREENS-TRIPLEX MOWING
CHEKOV, PAVEL	GREENS CREW	GRN-0001	GREENS-TRIPLEX MOWING
Tuesday - 03/18/2014			
Employee	Crew Name	Activity	Activity Description
MC COY, LEONARD	FAIRWAY CREW	FAR-0004	FAIRWAYS-WEED CONTROL
CRUSHER, WESLEY J	GREENS CREW	FAR-0004	FAIRWAYS-WEED CONTROL
LA FORGE, GEORDI J	FAIRWAY CREW	FAR-0004	FAIRWAYS-WEED CONTROL
KLINGON, BERT	FAIRWAY CREW	FAR-0004	FAIRWAYS-WEED CONTROL
FORENGI, GIOVANNI	FAIRWAY CREW	FAR-0004	FAIRWAYS-WEED CONTROL

## TRIMS CLOUD COMPUTING – LABOR HOURS DATA ENTRY

TRIMS has added the ability for Employees to enter their daily labor hours on screen instead of filling out timesheets. This procedure will ELIMINATE the need for data entry of timesheets at the end of the pay period. All you need is a computer or tablet with Internet Access.

**How it works:** Once the TRIMS Cloud is turned on, the **Employee selects their name** from the list provided and enters his/her unique **PIN** number. The PIN number must first be predefined in the Personnel – Employee Add/Edit/Delete screen.

Select a **Project** and **Labor Activity** from the drop down lists that are captured from data already entered in TRIMS. Key in **Hours** and click on **Accept**.

Repeat for all activities of one employee, then select **Log Out** to send hours/activities entered for this employee back to the TRIMS Cloud Server.

A **Cloud Hours Proof Report** can be run anytime to check hours that have been **imported** into the Personnel & Labor Module.

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EMPL #	NAME	DATE	ACTIVITY	DESCRIPTION	HOURS
1234	BERGSTROM, MARK	1/17/2014	BUN-2	BUNKERS - HAND RAKING	2.00
		1/17/2014	CAR-2	GOLF CARTS - WASHING	3.00
		1/17/2014	GRN-6	GREENS - FERTILIZE	3.00
Employee Hours					8.00

Hours entered will be imported and placed onto the **Wages, Hours & Activities** screen.

Activity	Labor Activity Description	Hours	Dept.	WO #	Equip.
BUN-0002	BUNKERS-HAND RAKING	2.00 R	0	0	
GRN-0006	GREENS-FERTILIZE	3.00 R	0	0	
CAR-0002	GOLF CARTS-WASHING	3.00 R	0	0	